

REGIONAL TRANSPORTATION AUTHORITY OF PIMA COUNTY	
<b>Project:</b> Volunteer Transit Services Program	
<b>Contractor:</b> Pima Council on Aging 8467 E Broadway Blvd Tucson, Arizona 85710	
<b>Sequence No.:</b> 20070430178	
<b>Amendment No.:</b> Five (5)	

<b>Original Contract Term:</b> 01/01/2007-06/30/2026	<b>Original Contract Amount:</b>	\$4,900,000
<b>Termination Date Prior Amendment:</b> 06/30/2026	<b>Prior Amendment Amounts:</b>	N/A
<b>Termination Date This Amendment:</b> 06/30/2026	<b>New Amendment Amount:</b>	N/A

**MEMORANDUM OF UNDERSTANDING (MOU) AMENDMENT NO. 5**

WHEREAS, the Regional Transportation Authority of Pima County (“RTA”) entered into a Memorandum of Understanding (hereinafter “the Agreement”) in 2007 with Pima Council on Aging (“PCOA”) to provide funding for the implementation of the Volunteer Transit Service (“VTS”) Program; and

WHEREAS, PCOA and the RTA wish to modify the Agreement to better reflect the needs of the organizations and reflect current operating practices and services; and

WHEREAS, the Parties wish to amend the terms of the Agreement, as follows:

**Change: Exhibit A, Section 9., Section A.**

From: “Funding under the RTA Plan is to provide mileage reimbursement and the necessary insurance coverage by PCOA through Neighbors Care programs for volunteer drivers in order to attract more volunteer drivers, help sustain existing drivers and provide more rides for seniors and others who are transportation dependent.”

To: “Funding under the RTA Plan is to provide mileage reimbursement and the necessary insurance coverage through Neighbors Care programs for volunteer drivers in order to attract more volunteer drivers, help sustain existing drivers and provide more rides for seniors and others who are transportation dependent. ”

**Remove: Exhibit A, Section 9., Project Scope, Section B.**

**Change: Exhibit A, Section 13., Section A.**

From: "VTS for Seniors: Start in January 2007 and end in June 2026. STSGT Program: Start in February 2012 and end in January 2016"

To: "VTS for Seniors: Start in January 2007 and end in June 2026."

**Change: Exhibit A, Section 14., Section A.**

From: "Each subsequent year the amount is not to exceed \$250,000 with an inflation factor determined by the RTA. Any unused funding may be used for the STSGT program as set forth in the Agreement."

To: "Each subsequent year the amount is not to exceed \$250,000 with an inflation factor determined by the RTA."

Add: "Volunteer Insurance expenses incurred by the individual programs, with reimbursement facilitated by PCOA."

**Remove: Exhibit A, Section 15., Sections A - D.**

**Change: Exhibit B, Policies & Procedures, Section V**

From: "**Maximum allowable round trip mileage** for reimbursement is 50 miles regardless of the number of actual miles, except that in cases where all 5 of the criteria below are met, the maximum allowable round trip mileage for reimbursement is 100 miles regardless of the number of actual miles driven.

- a. The client must either live outside Tucson city limits - or - on a case by case basis, PCOA's NCA Coordinators may approve the reimbursement when a client lives within Tucson city limits providing a doctor supplies written documentation that it is medically necessary for a client to travel to a particular specialist.
- b. Reimbursement is limited to the transportation of clients to no more than two medical or medical plus round trips a month per client, regardless of the number of volunteers transporting the client in any one month.
- c. The total annual reimbursement for mileage over 50 miles shall be no more than 20% of the annual available RTA Volunteer Transit Service funds.
- d. Programs shall report reimbursement for mileage over 50 miles on a separate line on the Reimbursement Request.

e. Programs must demonstrate software capability to calculate miles.

To: **"Maximum allowable round trip mileage** for reimbursement is 50 miles regardless of the number of actual miles, except that in cases were all 5 of the criteria below are met, the maximum allowable round trip mileage for reimbursement is 100 miles regardless of the number of actual miles driven.

- a. The client must either live outside Tucson city limits - or - on a case by case basis, PCOA's NCA Coordinators may approve the reimbursement when a client lives within Tucson city limits providing a doctor supplies written documentation that it is medically necessary for a client to travel to a particular specialist.
- b. Reimbursement is limited to the transportation of clients (no errands) to medical or medical plus round trips *only*, within reasonable limits per month set by the individual VTS program's own policies, subject to final monthly review and approval by PCOA; and while including the availability of volunteers and/or the sharing of resource information regarding other options for rides, such as public transit, family, taxi, etc.
- c. The total annual reimbursement for mileage over 50 miles shall be no more than 20% of the annual available RTA Volunteer Transit Service funds.
- d. Programs shall report reimbursement for mileage over 50 miles on a separate line on the Reimbursement Request.

IN WITNESS THEREOF, the Parties have affixed their signatures to this Amendment No. 5 on the dates written below.

**Regional Transportation Authority of Pima County**

**Pima Council on Aging**

\_\_\_\_\_  
Farhad Moghimi  
Executive Director

Date

\_\_\_\_\_  
W. Mark Clark  
President

Date

**Approved as to form for RTA:**

\_\_\_\_\_  
Thomas Benavidez  
RTA Legal Counsel

Date